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Service Advisor

Description

We are currently looking for a Service Advisor who will also serve as the Assistant to the Director of the Service Department, with a minimum of five (5) years of experience in diesel and hydraulic mechanics, preferably in construction and agricultural equipment.

The ideal candidate will be:

Enthusiastic and organized, motivated to provide a unique, easy and enjoyable experience for our customers. Fully bilingual. Thanks to your professional attitude, you will be able to meet and exceed expectations. You need to have strong technical skills to properly educate customers about their equipment. You are recognized for your communication skills, participation in maintaining harmonious relationships within the team and other colleagues. You are well informed about new technologies and you demonstrate a willingness to continue learning. You are comfortable with computers and have an ease in learning new software.

Responsabilités

Welcome our customers in a courteous manner

Give and explain the estimates of repairs and maintenance of equipment to our customers

Follow up on work in the workshop and keep our customers informed of the progress of the work

Maintain a high level of customer satisfaction

Explain the work performed and the costs to clients as well as follow up with them

Participate in the development of new processes, in the management of the service department and participate in the improvement of the organization and distribution of tasks within the department.

Assume the role of the department director in the latter's absence.

Qualifications

Minimum of five (5) years of experience in diesel and hydraulic mechanics, preferably in construction and agricultural equipment.

Avantages sociaux

Group insurance plan

RRSP

Durée d'emploi

Permanent

Secteur d'emploi

Management

Heures de travail

40 hrs / week

Salaire de base

To be discussed \$

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11 juin 2021